

Donor Policy

1. Human Practice Foundation

Human Practice Foundation (“HPF”) focuses on building schools, creating, and implementing quality education and entrepreneurial projects that give children and their communities the power to create a better future. We see schools as our starting point for making a positive impact on the entire community, both creating local jobs and better education, and long-term development projects.

2. Purpose

The donor policy is implemented for HPF and its partners to ensure that new partners and donors are not associated with any illegal activity which can damage the foundation’s work and reputation. Moreover, the donor policy is implemented in order to ensure that charitable funds are properly used, adequately protected, and not misused for financial crime, terrorist or other criminal purposes.

3. Donor Relations

Funding is needed from individual donors, foundations, corporations, or institutions for a project to begin. Potential donors are usually found through an established network of current donors, founding partners, and individuals connected to the foundation, and contact is established through personal meetings, e-mails, events etc.

Founding Partners donations cover all administration costs in Copenhagen, and 100% of all project donations are allocated to our projects with full transparency.

4. Who do we partner with?

HPF seeks to partner with donors who aspire to join our mission, and who share our values and ethics. Furthermore, HPF seeks to partner with donors who recognize, respect, and promote the realization of the fundamental principles of transparency and accountability.

HPF will not engage with a donor if the donor is associated with or taking part in any illegal activity e.g.:

- Child labouring
- Money Laundering
- Terrorist Financing
- Any other illegal activity not mentioned above

5. Due Dilligence

HPF will conduct due diligence of potential donors and partners to be assured of the provenance of charitable funds and to be confident that the foundation knows the donors and partners which it works with and is able to identify and manage associated risks.

The due diligence process is of outmost importance for HPF, and we carry out proper 'checks' on those individuals, corporations, foundations, and institutions that donate money to the foundation. We also conduct due diligence for partners and others that are contracted to work with us, for further elaboration refer to the HPF Partnerships Policy and Supplier Policy for more information.

Key Questions and Key Issues

HPF follows a two-part guideline with key questions and key issues to consider when establishing a new donor relation. The first part of the guideline consists of a list of key questions which are always investigated and documented by an HPF representative when establishing a new donor relation (appendix 1). If there appears to be any suspicious characteristics based on the information provided in the first part of the guideline, HPF will conduct a further due diligence with the key questions and issues stated in the second part of the guideline (appendix 2). All reports and checks in relation to due diligence will be documented and saved.

Decision Making

When a potential donor is identified, and HPF has completed the abovementioned due diligence, the decision of establishing a partnership with a new donor is made by the CEO and ultimately the HPF Board.

6. Reporting of suspicious activity

If due diligence checks reveal evidence of crime, HPF is obligated to report the matter to the police and/or other appropriate authorities. In addition, HPF have the right to refuse any donation and determinate any partnership if abovementioned is relevant.